

Date: 15th Feb 2024

To

Mr. Romit Ghosh

Corporate Partnership Manager (North & Eastern Region)

Stem Learning Pvt. Ltd.

C/o Marathon ICON 1205, Marathon Nextgen Campus,

Opp. G. K. Marg, Lower Parel(W), Mumbai-400013

Subject: **Work Order for MINI SCIENCE CENTRE INSTALLATION IN 4 SCHOOL in KOLKATA, WEST BENGAL**

Dear Mr. Romit,

As per our various discussions and subsequent project proposal submitted by you, we are pleased to convey our intention to engage Stem Learning Pvt. Ltd for promoting education through STEM learning in 4 schools in Kolkata.

Project Details:

1. Project Title: MINI SCIENCE CENTRE

2. Project Objectives: This project's principal objective is to foster STEM skills in among students particularly for girls. While introducing children to STEM, the project will work towards creating an enabling school environment, ensuring increased enrollment and retention of girls and supporting girls for higher education in STEM.

3. Geographical Scope: 4 schools in Kolkata, West Bengal

- **Bhatenda Annakali Smriti Mandir Girls' High School**
 - Bishnupur Sir Romesh Institution
 - Gopalpur Ramkumar - Kamala Vidyalaya
 - Kamalapur Kamala Balika Vidyapith (H.S)

4. Project Implementation & Deliverables.

- A. The Project shall be implemented by Stem Learning Pvt. Ltd in co-ordination with **UWK** and in accordance with the Project Proposal submitted with due diligence, efficiency and with due regard to the judicious use of the disbursement model
- B. The total project cost will be **INR 21,33,200/-** (Rupees Twenty One Lakhs Thirty three Thousand and Two Hundred Only) for the project in 4 schools in Kolkata from **February 2024 to March 2024**, inclusive of all taxes. You will be required to raise bill for payment.
- C. Stem Learning Pvt. Ltd will execute activities as specified in the proposal and budget submitted and approval (Copies attached), as modified basis mutual.
- D. Stem Learning Pvt. Ltd will seek written consent from United Way of Kolkata for any changes proposed to the design and delivery of the programme as given in the approved proposal and budget.

- E. Stem Learning Pvt. Ltd will share an activity progress report on completion of school activity and end of the project period a financial utilization report to UWK detailing the number of beneficiaries participating in the Programme and the impact of the Programme on beneficiaries as per mutually agreed formats. As part of this, documentation, reports, success stories, etc. will also be shared for eventual collation and presentation to United Way of ~~Kolka~~
- F. Stem Learning Pvt. Ltd will collect relevant data on the end beneficiaries for monitoring purposes as basis mutual agreement in writing by both parties
- G. **Stem Learning Pvt. Ltd** will ensure that content developed and distributed through this project is in line with the laws of India. It will also ensure that content is free from any political, religious or racial references or connotation (in any form or manner). United Way of ~~Kolka~~ will not be held responsible for content developed and distributed as part of this project.
- I. It is further understood by the Parties to this LOI that United Way of ~~Kolka~~ shall not be responsible in any manner whatsoever, for any loss or damage caused to any property or person due to the happening of any force majeure event during the implementation of the project or otherwise either to Stem Learning Pvt. Ltd or any other third party (whether direct or indirectly related to the project).
- J. United Way of ~~Kolka~~ and Stem Learning Pvt. Ltd will communicate the outcome of the project activities to a wider audience through a mutually consultative process.
- K. STEM learning will provide adequate branding and mention of United Way of Kolkata.
- L. Each party shall retain all right, title and interest in its patents, copyrights, trademarks, proprietary and/or licensed software, service marks and trade secrets ("Intellectual Property Rights").
- M. To ensure that the objectives of the Programme are protected, Stem Learning Pvt. Ltd shall inform United Way of ~~Kolka~~ of any proposal to tie-up with another person(s) for the Project during the project period
- N. STEM learning Pvt. Ltd. will procure ~~and~~ permissions in ~~4~~ schools for setting up of MSC and other project interventions for exposure visits, teachers' training, infrastructure set up etc.

P. The Courts at KOLKATA shall have exclusive jurisdiction to try all suits or proceedings, matters or things in connection with these Terms and conditions.

5. Overall Budget: Rs. 21,33,200/-

6. Disbursement Schedule: The following is the grant disbursement schedule:

| Payment Schedule | Milestone | Amount |
|---|---------------------------|-------------|
| 1 st Installment – 50% of total work order value | On Accepting Work Order | 10,66,600/- |
| 2 nd Installment – 50% of total work order value | After Installation of MSC | 10,66,600/- |
| | | |

TDS will be applicable as per Income Tax Act, 1961.

We are sending this letter in duplicate. You are requested to sign one copy and return to us as a token of your acceptance of the above terms and conditions.



Authorized Signatory

United Way of Kolkata

~~Printed~~



Accepted without reservations

Stem Learning

Society For United Way of Kolkata

Registered Office: Alom House, 2nd Floor, 7B Pretoria Street, Kolkata 700 071

Corporate Office: The Bengal Club, Business Centre, Room No 3, 1/1 Russel Street, Kolkata 700 071