



Ref. No. SECI/HR-16011(11)/1/2024-HR/64898

11.06.2024

To

The Director,
Seva Sahayog Foundation,
Second Floor, Soman Building,
Behind Hotel Classic, Old Nagardas
Road, Andheri (East), Mumbai 400069
Email: mumbai@sevasahayog.com

विषय / Sub: Support for Mini Science Centre 6 Government schools in Angara (Getalsud), Ranchi District, Jharkhand under SECI CSR Activities of 2024-25

Please refer to your request on the above subject.

We have pleasure in informing that the Competent Authority has approved the following under SECI CSR Activities:

- (i) To support the CSR project for Mini Science Centre 6 Government schools in Getalsud" in Ranchi District.
- (ii) The execution of the Project shall be done by Seva Sahayog Foundation they will obtain all statutory clearances, approval, etc from District Administration, Ranchi. SECI's role shall be that of a sponsor only.
- (iii) The schedule of payment shall be as under:

| Year/ Instalment number | Amount (Rs. in Lakhs) | Payment release on |
|--------------------------------------|-----------------------|---|
| 2024-25 / 1 st instalment | 22.17 | Submission of request by Seva Sahayog Foundation |
| 2024-25 / 2 nd instalment | 20.00 | Submission of claim by Seva Sahayog Foundation with utilization certificate of previously sanctioned amount. Copy of UC to be marked to District Administration ,Ranchi |

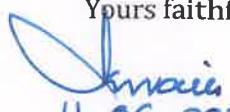
- (iv) After completion of the project, **Seva Sahayog Foundation** will submit a fund Utilisation Certificate by a Chartered Accountant for the entire amount paid by SECI along with stills and videographic footage of the facilities provided in the 6 Government schools (as per the list provided by DEO vide letter dt. 20.09.2023) and copies of all bills, invoices, etc. **This shall be submitted to SECI on or before 15.03.2025.**
- (v) For the purpose of audit, inspection, etc originals of all the bills, invoices, work orders, etc shall be retained by Seva Sahayog Foundation as per the periodicity prescribed in the Companies Act.

- (vi) "Supported through CSR funds of M/s Solar Energy Corporation of India Limited" will be displayed on stickers/banners/posters on, etc by Seva Sahayog Foundation and they shall also ensure visibility for SECI through Press, TV, Facebook, X(formerly Twitter), etc.
- (vii) All other terms & condition, declarations, etc as per your request shall continue to apply.
- (viii) The details of assets created out SECI's CSR support as per the Companies Act shall be provided to us on or before 15.03.2025.

Next Step:

1. You are requested to convey acceptance to the above terms & conditions, and
2. Provide us the request letter for release of 1st instalment through NEFT/ECS.

We sincerely hope that this contribution from SECI will help in improving the education outcomes to the children.

Yours faithfully,

11.06.2024
((Atulya Kumar Naik)
General Manager (HR & Admin)
Email: aknaik@seci.co.in

CC:

1. District Education Officer cum District Project Officer - with reference to your letter dated 20.09.2023 on the subject.
2. AGM(Projects), SECI
3. SM(Projects) SECI