

REF: SLPL/PO/2026/0001

February 27, 2026

PURCHASE ORDER

To,

STEM Learning Pvt. Ltd.
Mumbai,
Maharashtra

Dear Sir,

Greetings from ActionAid Associations

This is with reference to your quotation for establishment of Mini Science Labs in schools located at Sinnar, Nashik District, Maharashtra, India.

SR.NO	Particulars	QTY	RATE PER UNIT (INR)	TOTAL COST (INR)
1	MINI SCIENCE CENTRE	1	3,45,000.00	3,45,000.00
2	TRAINING OF TEACHERS (TTP)	1	40,000.00	40,000.00
3	MONITORING & EVALUATION	1	40,000.00	40,000.00
4	ANNUAL MAINTENANCE CONTRACT	1	40,000.00	0.00
5	INFRASTRUCTURE INSTALLATION	1	55,000.00	55,000.00
	TOTAL (A) Rs.			4,80,000.00
	GST 18%		@ 18%	86,400.00
	TOTAL COST Rs.			5,66,400.00

We are pleased to inform you that your quotation has been accepted by our Purchase Committee on following terms and conditions.

Terms and Conditions:

1. 75% Payment in Advance.
2. All Payments to be made through Cheque/RTGS/NEFT

Other terms & conditions:

- Φ The Supplier commits to supply Goods fully meeting the qualitative specifications as mentioned above and as per the quote submitted by the supplier.
- Φ The Supplier cannot change the above rate, specification and brand of the materials.
- Φ Unit price is fixed as shown above.
- Φ The above price includes Tax & other applicable levies and transportation and other cost.
- Φ The supplier is responsible for all matters related to handling and transportation from its warehouse to the final delivery place as mentioned above including insurance of the goods.
- Φ The items should be supplied within the delivery schedule as mentioned above.

- Φ In case the materials supplied by the supplier is not as per our specifications (as mentioned above) or not as per the ordered terms and conditions, ActionAid Association reserves the right to stop the entire payment without incurring any liability on the items supplied.
- Φ ACTIONAID ASSOCIATION reserves the right to cancel the purchase order at any point of time in case it is found that the supplier is not in a position to deliver the items by the due date mentioned above or for any other reasons. However, if part material received within due date, then 5% deduction will be made on the remaining material value if received beyond due date.
- Φ Quality is of prime importance. The supplier is requested to ensure that a consistent level of quality is maintained. Please note that rejection of the items under inspection at the post delivery stage will result in immediate cancellation of the purchase order and no payment will be released by the buyer.
- Φ If after delivery, the items are found defective and not as per buyer's specification, the supplier will replace the same at its own cost. The supplier will have to do this (i.e. replacement of defective items) within 4days of buyer's notice.
- Φ The payment will be made after the goods delivery within seven working days, and it is ensured that there are no outstanding issues about delivery & quality, whatsoever.
- Φ Please provide us Tax paid Original Bill and Challan in the name of "ActionAid Association" Plot No.F-5, First Floor, Kailash Colony, New Delhi – 110 030.
- Φ The mode of payment will be by account payee cheque/draft or accounts transfer. The supplier should provide their Bank Details and other formalities.
- Φ Changes of price during the aforesaid delivery period will not be allowed in any circumstances. Φ All correspondence in relation to this contract must be done in writing and delivered to the buyer in the address mentioned above.
- Φ No variation or alteration to the contract or the T&C shall be binding unless agreed in writing between the authorized representatives of the buyer and the seller.
- Φ The risk of damage to or loss of the goods shall pass to the buyer upon delivery to the buyer in accordance with the contract.
- Φ The Order is specific to the supplier and supplier shall not assign or transfer or purport to assign or transfer to any other person any of its rights or sub-contract any of its obligations under this Contract.
- Φ All information relating to buyer's business, affairs, trade secrets know-how, personnel, customers and suppliers which may reasonably be regarded as confidential information shall hereinafter be referred to a "Confidential information". The supplier undertakes not to disclose, either directly or indirectly any confidential information the supplier may acquire in any manner, or the supplier further undertakes to use all confidential information disclosed to the supplier exclusively for the provision of the services. ACTIONAID ASSOCIATION reserves the right to cancel the Purchase Order / Agreement at any stage without assigning any reason thereof. In case of non-compliance of above terms and conditions the matter shall be taken to court with the jurisdiction at New Delhi.

You are requested to sign the duplicate copy of the letter (every page) as a token of acceptance of above terms & conditions.

With Best Wishes
For Action Aid Associations

 

(Venkateswar Nayak)
Director Finance & Administration