

From
Thiru.K.Elambahavath I.A.S.,
District Collector,
Thoothukudi District

To
Chairman and Managing Director
EDCIL (India) Limited
New Delhi

Letter No. 3 /PMU/2025 Dated: 14.06.2025

Sir,

Sub : Sanction to implement STEM labs in 5 schools in Thoothukudi District as part of the CSR program of VOC Port Trust

Ref : 1. Member Secretary, Namma School Namma Ooru Palli, Perasiriyar Anbazhagan Kalvi Valagam PTA Building Chennai -600006 Lr. No.1320/J1/NSNOP/2024, dated 15.11.2024
2. This office letter, Lr. No. A10/5331/2023, dated 28.11.2024
3. VOC Port Authority CSR Committee,
No.GAD-CSR/1/2024-GAD(5566)/D dated, 08.05.2025

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In accordance with the approval granted by the CSR Board Committee of VOC Port Trust sighted above, the Thoothukudi District Administration hereby accords administrative sanction to EdCIL (India) Limited (EdCIL), a Government of India Enterprise and Mini Ratna CPSE, having its Registered Office at 7th Floor, Ambadeep Building, 14-K.G. Marg, Connaught Place, New Delhi – 110001, and Corporate Office at EdCIL House, 18-A, Sector 16-A, NOIDA – 201301, to implement the project titled "*Build a Mini Science Centre in 5 Designated Government Higher Secondary Schools in Thoothukudi*", at an approved cost of ₹52,85,500 (Rupees Fifty-Two Lakh Eighty-Five Thousand Five Hundred only).

The administrative sanction is granted subject to the following conditions:

Scope of Work

To Implement the 05 Nos. STEM labs/ Integrated Science Centre in the following Government schools identified by VOC port/ District Collectorate- Thoothukudi:

S.I. No	District	Block	School Name	UDISE	Project Name	SMC Resolution Number	Amount
1.	Thoothukudi	Ottapidaram	Government Higher SECONDARY SCHOOL VEPPALODAI	33281005605	STEM LAB	4400540360	Rs.1057100
2.	Thoothukudi	TIRUCHENDUR	SM GHSS, TIRUCHENDUR	33280501802	STEM LAB	4400540361	Rs.1057100
3.	Thoothukudi	Tiruchendur	GGHSS, KAYALPATTINAM	33280503903	STEM LAB	4400540362	Rs.1057100
4.	Thoothukudi	Karungulam	GHSS KONGARAYANKURIC HI	33280201803	STEM LAB	4400540363	Rs.1057100
5.	Thoothukudi	Ottapidaram	GHSS KURUKKUSALAI	33281004604	STEM LAB	4400540364	Rs.1057100
						Total	Rs.52,85,500

*The above amount, which includes GST, has been approved by the CSR committee

S.No	Scope of work
1	Installation of 80 plug-and-play physical science models, complete with user manuals, vibrant background displays, safety placards, and a teacher's manual. The package includes a one-year comprehensive warranty.
2	Conduct the Teachers' Training Program twice a year, with each session lasting 4 to 5 hours.
3	Establishment of infrastructure using 2 ft wide MDF boards, including electrical connections within the lab and installation of the science models.
4	Conduct baseline and endline surveys for each school, inclusive of all associated expenses such as travel, boarding, and lodging for the entire duration of the project.

Stages of Payment: The payment terms and stages shall be regulated as follows:

Stage No.	Stage Payments to EdCIL	Percentage of EdCIL Payment (% of project cost)
1.	After signing the sanction letter	20%

2.	On issuance of the Purchase Order / LOA to suppliers by EdCIL;	30%
3.	On supply of items at the Project site, Completion of the Baseline survey and 1 st Teachers Training;	30%
4.	Completion of Endline survey and 2 nd Teachers Training;	20%

Timelines of Payment

The following standard timelines will be observed from the date of signing of the sanction letter by the Thoothukudi District Administration

S.No.	Particular	Timelines (Days)**
1.	Supply, Installation, Baseline Survey, 1 st Teachers Training	3 Months from the date of the Sanction letter
2.	End Line Survey & 2 nd Teachers Training	6 months after Completion of the Baseline Survey

It is to be noted that the project should be completed before February 2026.

Reporting Format

EDCIL shall furnish the following reports on a specified frequency.

S.No.	Particular	Frequency
1.	Quarterly Project Report	Quarterly Basis
2.	Unaudited Financial Utilisation Report	Quarterly Basis
3.	Project Completion Report	Post Project Completion
4.	Audited Financial Report	Post Project Completion

Payment Process

All payments to EDCIL and its service providers will be processed through the Thoothukudi District Administration. The District Administration will directly credit the fund to the service provider.

Amendment to the scope of work

Any amendment to the above scope of work should receive approval from the VOC Port Trust before implementation. Any changes without the approval of the VOC Port's CSR committee will automatically result in the termination of permission for the intervention.

Yours faithfully,



S. Amirthalingam
14/6/15
District Collector

Thoothukudi

Copy to,

1. Additional Collector, District Rural Development Agency, Thoothukudi
2. Chief Education Officer, Thoothukudi
3. Secretary, VOC Port Trust, Thoothukudi.
4. Stem Learning Foundation